

DETAILED RULES OF ELIGIBILITY AND RULES OF DUAL DEGREE PROGRAMME WITH POLYU BILATERAL EXCHANGE AT THE FACULTY OF POLITICAL SCIENCE AND INTERNATIONAL STUDIES regarding the Social and Public Policy Programme

1. For the purposes of these regulations, the following abbreviations are used:
 - Section for International Cooperation and International Research Programmes (hereinafter: SWZMPB)
 - University of Warsaw (hereinafter: UW)
 - The Hong Kong Polytechnic University (hereinafter: PolyU)
 - Faculty of Political Science and International Studies, UW (hereinafter: WNPiSM)
 - Dual Degree Programme with PolyU (hereinafter: DDP)
 - Learning Agreement (hereinafter: LA)
 - Faculty Qualification Committee (hereinafter: the Committee)
 - Rules for qualification for Dual Degree Programme with PolyU, bilateral exchange at the Faculty of Political Science and International Studies (hereinafter: the Regulations)

Qualification Rules

2. Formal conditions for participation in the qualification:

Only students who have obtained an average grade higher than 4.0 in their studies to date may apply for the DDP. They also have to document their English level according to requirements described in **Annex A**.
3. Right to participate in the programme:

Students must have completed at least the first year of the Social and Public Policy programme. Before departure, students are required to maintain a grade average greater than 4.0.
4. Participation in DDP is also open to non-EU citizens. Students holding citizenship other than that of an EU or EEA Member State are required to verify entry regulations applicable in the host country.
5. A complete set of required documents must be submitted by **20 April 2026**, in person, to room 309 in the Auditorium Building, during SWZMPB office hours. Incomplete applications or those submitted after the deadline will not be considered.
6. Student selection for DDP is carried out by the Faculty Qualification Committee, appointed by the Head of the Didactic Unit, composed of:
 - two Mobility Coordinators;
 - the Dean's Representative for the Development of English-taught Programmes;
 - two academic staff members of WNPiSM UW;
 - two representatives of the WNPiSM Student's Union, including one representing Polish-taught programmes and one representing English-taught programmes.

The Committee reserves the right to introduce amendments to the rules in response to possible new university-level regulations.

7. Recruitment criteria
The assessment of each application by the Committee is based on the following criteria:
 - GPA
 - Cover letter with justification of the choice of the university and Programme;



- the level of language competence required by the host university;
- completed stage of the studies preceding the DDP term;
- student's scientific and organizational activities;
- opinion of the Head of Programme

Each application is assessed by the Faculty Qualification Committee based on the following criteria: (1) student's grade point average, (2) level of proficiency in the language required by the host institution, (3) completion of the relevant stage of studies, (4) justification for the choice of host institution, (5) academic and organisational activity, (6) fulfilment of additional requirements set by the selected host institutions, (7) opinion of the Head of Studies

8. The Faculty Qualification Committee shall publish the list of students preliminarily qualified for DDP on the WNPiSM website **no later than 22 April 2026**.

Each candidate qualified for the programme is regarded as pre-qualified until a written confirmation of admission to the programme by the host university.

9. Conditionality of participation of the programme:

The granted participation in the programme is conditional. The participation will depend on whether the student completes the stage of studies preceding the DDP.

10. The Committee reserves the right not to award mobility placements to all applying students and not to fill the available quota of places.
11. A student has the right to appeal against the decision of the Faculty Qualification Committee within 14 calendar days from the date of publication of the recruitment results, i.e. until **4 May 2026**. Appeals must be submitted in person only, in room 309 of the Auditorium Building, during SWZMPB office hours. Appeals shall be reviewed by the Vice-Dean for Student Affairs of WNPiSM together with the Vice-Dean for International Cooperation, the Faculty Mobility Coordinator, and a representative of the Student Government.

Language requirements

12. When entering the qualification process, the student is required to present to the Committee proof of proficiency in English language required by the host institution, specified in the Annex A
13. The student is obliged to:
- familiarise themselves with the programme rules, required documents, and the recruitment schedule available on the WNPiSM UW website;
 - regularly monitor the WNPiSM UW website and their university email account for all announcements and communications related to DDP;
 - maintain email and telephone contact with SWZMPB
 - complete the Learning Agreement (see points 17-23);
 - submit the Transcript of Records after completion of the DDP;
 - complete the settlement of the DDP mobility with WNPiSM UW by the non-extendable deadline;
 - pay tuition fees for the degree programme pursued at WNPiSM also for the period of studies abroad (applies to fee-paying programmes administered by WNPiSM);
 - uphold the good name of the University of Warsaw and the home unit. Violations of academic regulations or ethical standards at the host institution (e.g. committing plagiarism) shall result in disciplinary action by the WNPiSM UW authorities, including the possibility of the mobility not being recognised.



14. A student participating in the DDP must hold the status of a University of Warsaw student throughout the entire mobility period and may not be on leave during that time.

Learning Agreement

15. By entering the qualification process, the student declares that they have familiarised themselves with the academic offer of the host institution and that participation in the programme enables them to continue studies related to their field of study at the University of Warsaw.
16. The minimum credit requirements for the graduation from the Dual degree programme are: for the award of BA in Social Policy and Social Entrepreneurship offered by PolyU: at least 61 out of 121 credits – **Study Program in the Annex B**
17. The student contacts the Faculty Mobility Coordinator (or SWZMPB) to request the creation of the appropriate Learning Agreement form. Once created, the student completes it independently according to the provided instructions.
18. All courses completed at the host institution must be graded. For courses assessed on a pass/fail basis only, recognition is possible only with a passing grade equivalent to 3 (satisfactory).
19. The student is required to register for and complete the thesis seminar during mobility on an individual basis, including maintaining regular contact with the thesis supervisor and completing assigned tasks. Failure to complete the seminar during mobility results in failure to complete the relevant stage of studies.

Information regarding the General Data Protection Regulation (GDPR)

20. The controller of personal data of candidates and scholarship holders is the University of Warsaw, represented by the Rector, with its registered office at Krakowskie Przedmieście 26/28, 00-927 Warsaw. Contact details are available at: <https://www.uw.edu.pl/kontakt/>.

The controller has appointed a Data Protection Officer supervising the proper processing of personal data, who can be contacted at: iod@adm.uw.edu.pl.

The personal data of candidates shall be processed for the purpose of participation in the bilateral exchange programme.

The legal basis for processing the candidate's personal data is consent to the processing of personal data. The data of qualified candidates shall be processed on the basis of agreements concluded by the University of Warsaw with partner institutions.

Providing data by a candidate is voluntary but necessary to participate in the qualification procedure. Providing data by qualified candidates is mandatory.

Recipients of the data shall include entities authorised under applicable law, the foreign university or host organisation to which the student has been qualified for a period of study abroad.

The candidate has the right to access the content of their data and the right to rectify and restrict the processing of their data. The candidate has the right to withdraw consent at any time. Information on withdrawal of consent should be sent to: swzmpb@uw.edu.pl.

The candidate has the right to lodge a complaint with the President of the Personal Data Protection Office if they consider that the processing of their personal data violates the provisions of the General Data Protection Regulation.



Annex A

Minimum English Requirements

TOEFL	A score of 80 or above in the Test of English as a Foreign Language Internet-based test (TOEFL iBT), in one sitting (TOEFL iBT Home Edition test results will not be considered for meeting the English language requirements for taught programmes.)
IELTS	An overall band score of 6.0 in the International English Language Testing System (IELTS) Academic Module (The IELTS Online and IELTS Indicator test results will not be considered for meeting the English language requirements for taught programmes.)
GCE / International AS or A-Level	Grade E or above in English/ English Language/ English Literature
GCE O-Level/ GCSE/ IGCSE	Grade C / Grade 4 or above in English / English Language / English Literature
Cambridge English Language Assessment	Grade C /Level C1 / 180 or above in Certificate in Advanced English (CAE)
SAT	A score of 590 or above in Evidence-based Reading and Writing
ACT	A score of 23 or above in both English and Reading (in one sitting)
Advanced Placement (AP)	A score of 4 or above in English Language and Composition; OR A score of 4 or above in English Literature and Composition
Australia	80% or above in Grade 12 English in Australian State or Territory High School Certificate
Canada	70% or above obtained in Grade 12 English course in High School Diploma



Denmark	A score of 7 or above in English A or English B in Studentereksamen (STX) / Hojere Forberedelseseksamen (HF)
France	12 or above in English in the French Baccalaureate
Germany	11 points or above in English in the German Abitur
IB	Grade 4 or above in IB English or English Literature (HL/SL)
India	80% or above in Class 12 English in the All India Senior School Certificate Examination / Indian School Certificate Examination / Higher School Certificate

Ireland	Grade 04 or H4 in English in the Irish Leaving Certificate
Malaysia	Grade C or above in SPM English; OR B4 or above in Senior UEC English; OR Band 4 or above in the Malaysian University English Test
Netherlands	Grade 7 or above in English in the VWO Diploma
New Zealand	10 credits at Level 2 or above in subjects on English, with 5 credits in Reading and 5 credits in Writing. Literacy credits of subjects in English are available on the New Zealand Qualifications Authority (NZQA) website
Norway	Grade 4 or above in English in the Vitnemål
Scotland	Grade C or above in Scottish Highers English or Advanced Highers English
Singapore	Grade C or above in H1 General Paper in Singapore- Cambridge GCE A-Level / Singapore-Cambridge GCE O- Level English / Singapore Integrated Programme Secondary 4 English Language or Language Arts
Sweden	Grade C (VG) or above in English in the Slutbetyg från Gymnasieskola
Taiwan	Top percentile in English in General Scholastic Ability Test (GSAT)

Annex B

Study programme at PolyU

For UW Students, they should study the following subjects at PolyU for totally 65 credits:

BA (Hons) in Social Policy and Social Entrepreneurship (Listed in ascending order of subject title)	Credit
Aida [eLearning modules]	0
Attachment for Social Policy and Social Entrepreneurship	6
Attachment workshop	3
Capstone Project for Practicing Social Policy and Social Entrepreneurship	3
CAR M: Chinese History and Culture	3
Corporate Social Responsibility	3
Government and Public Administration	3
Health and Society	3
Healthy Lifestyle [Online lectures and eLearning Modules]	0
Hong Kong Society	3
IE [eLearning modules]	0
Introduction to Psychology	3
Labour and Welfare	3
Language and Communication Requirement (Chinese)	3
Language and Communication Requirement (English 2)	3
Management in Human Services	3
Professional English for Social Sciences	2
Programme Planning and Evaluation	3
Research for Policy and Organizations	3
Self-Understanding and Communication Skills	3
Service-Learning	3
Social Entrepreneurship and Enterprises	3
The Art of Reasoning	3
Tomorrow's Leaders	3
Total	65